



# BOARD OF DIRECTORS' MEETING

October 23, 2024  
SWWC Service Cooperative  
1420 East College Drive  
Marshall, MN

5:30 pm Finance Committee – Voyager Conference Room  
5:30 pm Personnel Committee – Small Conference Room  
6:00 pm Dinner  
6:30 pm Board Meeting

## AGENDA

1. **Call to Order** – Chair Coleman
2. **Introduction of Guests** – Cliff Carmody
3. **Agenda Approval** – Chair Coleman (Action)
4. **Consent Agenda Approval** – Chair Coleman (Action)
  - 4.1 Minutes – September 25, 2024 ENCL
  - 4.2 Monthly Expenditures ENCL
  - 4.3 Services Contracts ENCL
  - 4.4 Acceptance of Grants ENCL
  - 4.5 Personnel List ENCL
  - 4.6 Consultant Contracts ENCL
5. **SWWC Foundation Update** – Shelly Maes/Board Members (Information)
6. **Action Items** (Action)
  - 6.1 Board Policy 522 – First Reading & Adoption – Abby P. ENCL
  - 6.2 AESA Fellowship Award – Cliff Carmody ENCL
  - 6.3 Acceptance of Gifts/Donations – Tegan Gillund ENCL
  - 6.4 Enterprise Lease Agreements – Tegan Gillund ENCL
7. **Monthly Administrative Reports** (Information)
  - 7.1 Director of Finance – Tegan Gillund ENCL
    - 7.1.1 Quarterly Investment Report – Stacy Childers, PFM
  - 7.2 Director of Human Resources – Abby Polzine
  - 7.3 Executive Director – Cliff Carmody
8. **Finance Committee Report** – Matt Coleman, Chair
  - 8.1 FY26 Budget Planning Timeline ENCL (Action)
9. **MHC/MSC Board Meeting Updates** – Stephen Schnieder, Matt Coleman, Cliff Carmody (Information)

- 10. **Personnel Committee Report** – Jody Bauer, Chair
  - 10.1 DSS/CSA MOUs - READ Act ENCL (Action)
  - 10.2 24-25 Early Retirement Incentive Program ENCL (Action)
  - 10.3 Executive Director Evaluation (Discussion)
- 11. **Open Forum/Closing Remarks** -- All (Discussion)
- 12. **Other** – All

**Mission** – To be a collaborative partner providing exceptional services, innovative solutions, and proactive support.

**Vision** – To create a future where children, families, schools, and communities learn, succeed, and thrive.

**SWWC Beliefs** – Service, Integrity, Sincerity, Collaboration

**Contact Information:**

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